



## **WEDDING PHOTOGRAPHY CONTRACT**

Thank you for choosing me as your wedding photographer! Please look at the following document and review all the details to determine your satisfaction with the expectations for Kelly Photo & Design's Wedding Photography package. I am so excited to be a part of your special day.

There is a \$50 deposit due to book your date, which counts toward your full payment. Then, half of the payment is due two weeks prior (free cancellation ends) to the wedding date: \_\_\_\_\_.  
The other half of the payment is due within one week after the wedding date. You may choose to pay in full before the date. I will send an invoice with options on how to pay (methods include: check, cash, Venmo, and Pay Pal). Below, you will see the amount of hired hours at the wedding you are agreeing to right now. If you need to change that amount, I can make a contract addendum until two weeks before. Then, overtime pricing will be applied.

You will receive your high-resolution digital gallery of downloadable edited photos within four weeks after the date, with tasters along the way. I can rush edit for a fee of \$30. You may request a flash drive (\$15 charge) if you prefer that over a cloud format. You will have access to the Google folder for three months. The raw files will be deleted after three months, meaning you have that much time to request any edit changes. I will keep the edited photos on my hard drive for one calendar year, but I encourage you to download all the files onto your own hard drive as soon as possible. Please contact me anytime about technical difficulties.

You have full printing and posting rights after you pay the entire investment. I do offer hassle-free, high quality printing services as well. I also would be appreciative if you tag Kelly Photo & Design in any social media posts.

- Facebook: [Kelly Photo & Design](#) (follow me!)
- Instagram: [@kellyphotoanddesign](#) (follow me!)

Please pass my services along to friends and family! You receive a free 8x10 print for every client that hires me who mentions your name. Later on, I will email you with options to write a review which is very helpful for my business. Thank you in advance!

### ***Specific Details***

- Clients: **TBD**
- Total Investment: **TBD**
- Hired Hours: **TBD** | Overtime: \$140/thirty minutes
- Travel Miles: **TBD** | \$15/20 miles
- Cancellation Policy: **Free of charge up to 2 weeks before wedding date** | \$270 fee
  - o *Rescheduling because of COVID is free of charge up to 48 hours before the wedding date.*
- Wedding Date: **TBD**
- Location: **TBD**
- Guest Count: **TBD**
- Assistant (not a second photographer): **TBD**

Signature of Photographer: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

*I agree to allow Kelly Photo & Design to use our photos for marketing and social media purposes:* **YES or NO**



### ***COVID-19 Guide***

My assistant (if determined) and I will wear a mask the entire time to protect myself, you, and all your attendees. Please do your part to be safe and encourage safety before the wedding. Let me know as soon as possible if anyone who will be attending was exposed to the virus, has symptoms, have been tested, or have been deemed a positive case. If you find out after the wedding that anyone was positive at that time, let me know as soon as possible! I will communicate as such as well. I will also have an experienced second shooter on call who can take over for me if I have to get tested or have a positive result, however I have been vaccinated so it's unlikely.

I also recognize restrictions are changing all the time. I understand the importance of flexibility.

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### **ROUGH ITINERARY**

#### **What do you want included in your hired hours?**

Photographer Arrives:

Details:

Getting Ready (bride, bridesmaids, groom, groomsmen):

First Look:

Ceremony: 3:30 PM

Family Pictures:

Wedding Party Pictures:

Bride & Groom Pictures:

Dining:

Toasts:

First Dances:

Cake:

Reception:

Photographer Leaves:

*Other:*

**CUSTOM DESIGNED STATIONARY**

The first design is \$45 and the following designs are \$30.

- Save the Date
- Invitation
- Name Cards
- Menu
- Thank You Cards
- \*More options, just ask!

